

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**June 9, 2025**

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard and Mr. Muterspaw.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Gabbard asked for a motion to promote Firefighter/Paramedic James Whitney to Probationary Lieutenant in the role of EMS Supervisor at the pay rate \$32.74 per hour, effective June 7, 2025. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Gabbard asked Mr. Whitney to come forward. Mr. Gabbard administered the Oath of Office as a Fire Lieutenant. Mr. Neanover's badge was pinned by his son Corbin and his father Steve. The Board and audience congratulated Lieutenant Whitney.

Mr. Gabbard asked Mr. James (Barrett) Moore to come forward. Mr. Gabbard administered the Oath of Office as a Firefighter/Emergency Medical Technician. Mr. Moore's badge was pinned by his mother Angela Smith. The Board and audience congratulated Firefighter/Emergency Medical Technician Moore.

Mr. Gabbard asked for a motion to suspend the Regular Meeting to hold a Public Hearing on the Clearcreek 2026 Tax Budget. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Gabbard asked Mr. Carolus, Fiscal Officer, if there was anything to note on the Tax Budget. Mr. Carolus noted that the Police Fund balance was decreasing and needed attention.

Mr. Gabbard asked for Public Comment on the Tax Budget. No comments were noted.

Mr. Gabbard asked for a motion to end the Public Hearing and immediately resume the Regular Meeting. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Gabbard asked for a motion to send the adopted budget to the Warren County Auditor. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Wade called for General Public Comments. No comments were noted.

Mr. Gabbard read Resolution 5595 – A Resolution declaring it necessary to levy a tax in excess of the

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ten-mill limitation, requesting the warren county auditor to certify to Clearcreek Township the proposed rate of the tax, expressed in mills, for each one dollar of taxable value, and dispensing with the second reading. Mr. Clark, Township Administrator, gave background information on the Resolution and the steps involved with putting a Police Levy on the November ballot. Mr. Gabbard noted that there would be further discussion on the amount of the levy and that any levy being considered should last at least ten years. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Agenbroad, Fire Chief, gave background information on a conditional offer of employment to Cory Davis as a Firefighter/Paramedic after acceptable post-offer, preemployment testing and background at the probationary pay rate of \$24.79 per hour. Chief Agenbroad then offered background information on the new hire. Mr. Gabbard asked for a motion to accept the recommendation of probationary employment to Mr. Davis. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Terrill, Police Chief, asked the Board to accept the following generous donations to benefit Safety Town 2025:

- a. \$200 from Swartz Mulch
- b. \$1,000 from Rocco Serrao and Mark Meunier

Mr. Gabbard asked for a motion to accept the donations. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Gabbard thanked Chief Terrill for the information on comparable departments in regard to the Police Levy.

Mr. Palmer, Planning and Zoning Director, noted the removal of grass nuisance resolution from the agenda and gave the Board information on properties along Township Line Road.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – May 26, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Accept the Road, Planning and Zoning, Police and Fire monthly reports for May 2025.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.



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Mr. Clark gave the Board information on two requests to purchase a pan handle portion of Harbaugh Park. Mr. Gabbard noted that the property under discussion would have to have a bridge to connect to the park from Lower Springboro Road. Mr. Clark noted that the expense of creating a bridge to cross Clear Creek would be very expensive. Mr. Gabbard asked Mr. Clark to review the sale conditions of the parcel being discussed. Mr. Clark agreed to investigate the conditions of sale.

Mr. Clark noted that Warren County Soil and Water had sent a letter to the Township about a retention pond that was being built along Red Lions – Five Point Road and would affect properties up and downstream from that location.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 5:50 p.m. Mr. Muterspaw so moved with Mr. Gabbard, seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

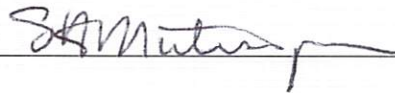
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